



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

J. Douglas Forrest, Treasurer
Veterans of Foreign Wars Political
Action Committee
200 Maryland Avenue, NE, Suite 506
Washington, DC 20002

MAY 25 1994

Identification Number: C00113001

Reference: April Monthly Report (3/1/94-3/31/94)

Dear Mr. Forrest:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule H4 of your report discloses lump sum payments to VFW National Headquarters for payroll purposes; however, you have not itemized the individuals who receive payment. Each person who provided services to the committee must be identified if the payments made through the payroll account to the ultimate payee exceed \$200 in a calendar year. Please amend your report by providing the name, date, amount, and purpose for such payments as required by 11 CFR §102.9(b)(2)(i)(A).

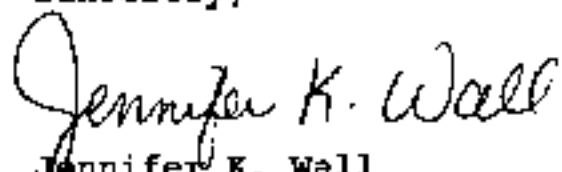
-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule B of your report to clarify the following descriptions: Treasurer Travel and expenses, Board Member expenses and Director Travel expenses. For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Payments made to credit card companies must identify the original vendors from which you have purchased an item or service if your payments to these vendors have exceeded \$200 this year. Please amend your report by providing the date, amount, and purpose of such payments as required by 11 CFR §104.9(b).

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this

letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script that reads "Jennifer K. Wall". The signature is written in dark ink and is positioned above the typed name and title.

Jennifer K. Wall
Reports Analyst
Reports Analysis Division

2 4 0 3 9 0 0 1 4 3 0

2 4 0 3 9 J 0 4 4 3 7